

Meeting Minutes

ST PETER'S PARENT TEACHER ASSOCIATION

WEDNESDAY 2 Nov 2022

PRIMARY SCHOOL 1730 HRS

Present: / Sally TG / Amy Alderson / Liz Pritchard / Dan Ryan / Michelle Baron / Louise Searle / Steph Thain
Apologies:, Nick / Liz ludlow / Emma W / Syl Hayes / Rachel Best / Louise McDonald

Agenda	Comments / Actions	Who	When
<p>Previous actions reviewed</p>	<p>Neon Party (Feb 3rd 2023) Create social media posts Liz to check dates at school available Sally to check disco is available and book</p> <p>Quiz Night – 18th November – Iford sites Write Quiz – Syl Heads and Tails organisation Bingo – tickets and machine</p> <p>200 club – Find out what has happened to the money left over Emma to provide an update before the next meeting</p> <p>Nearly New / Costume sales Organize a fancy dress sale / nativity outfits Comms to parents to ask for donations Liz P to provide a list of months that school dress up days are on. Create inventory of items</p> <p>Bing Give – Dan to provide more details</p> <p>Secondary School events – Termly secondary Quiz Look into getting kahoot account for the quiz Grow £1 – set up for this academic year (Johnathon Downs – Nick to speak to him)</p> <p>Cake Sales Liz to set dates of cake sales for the year and send to Dan to promote on social media.</p> <p>Send invites out to teachers to bid for items from PTA.</p>		
<p>Quiz night 18th Nov</p>	<p>Bring own food and drink Arrive from 7pm – Quiz starts 7.30pm £4 pp Hosting the Quiz – Steph welcome to PTA Quiz Amy / Dan to take money on door Syl compare the quiz Amy – Compare Bingo (wine for prizes) Amy – Head and tails - £10 prize Amy – marking in between rounds</p>		

	<p>Prizes – Sing along at Encanto – family ticket. + £25 (Donated by Louise 😊) Dan donating wine Cash for quiz winner - £25 + Encanto tickets 2nd place = wine 3rd place = wine + wooden spoon</p> <p>Quiz finishes about 9.30pm Tidy up and leave by 10pm.</p> <p>Syl update – Quiz should be written by the weekend. Syl will need help using the school system to run Powerpoint etc – she will arrive early to trial it. Amy will bring her laptop but Liz will have hers available if we need it. Syl is doing one printed round – who does she send it to print? Email to Sally to print and she will make sure they are here.</p> <p>How many to print? 15 each</p> <p>Is there pencils / pens and answer sheets? Steph will supply pens</p> <p>Print an answer sheet for each team for each.</p>		
<p>Christmas Fair Thursday 8th Dec 3.30 – 6.30pm</p>	<p>Teachers run stalls – 14 class stalls. Need to leave a card reader in reception - Dan Dan show Colette and Alison how to use the card readers. Liz is getting presents for Father Christmas. Choir to do 2 different times. Try and spread it out a bit more.</p> <p>Will use token system</p> <p>PTA run:- Gym – Nail painting – Candy floss - Christmas tattoos –</p> <p>Refreshments – Art room Mince pies Mulled wine Toy sale (Alex Shard)</p>		
<p>Neon Party 3rd Feb</p>	<p>1hr groups Rec/y1 4.30-5.30 Y2,3,4 5.45-6.45 Y5/6 7-8</p> <p>Tuck shop Tattoos Face paints Neon tattoos Glo sticks</p>		
<p>200 club</p>	<p>Still struggling to access funds. May have to just wipe the slate clean and start a fresh.</p>		

	<p>PPI are no longer paying in. Money paid in ppl were happy for it to be paid to the PTA. Main concerns are accessing the funds and transferring to the PTA account and then setting it back up again.</p>		
Nearly News / costume sales	<p>Might have to donate to clothes bank. Avonwood have a clothes bank and school gets money for clothes donated.</p>		
Next cake sale date and class	<p>4th November – Reception Discussed logistics with Michelle as she is going to lead all the cake sales. AA will come a bit earlier on Friday to help Michelle set up and set up the card reader. Teachers will bring the cakes out. 50p cake Louise will help after School. Dan to create poster to share for Michelle to share reminders to each year group the week before each cake sale asking for helpers / donations. Thursday 1st December - Year 1</p>		
Date of next meeting	<p>Monday 21st Nov – TEAMS 5.30-6.30pm. Bids & Christmas Fayre Do a teams poll on facebook so parents can vote for what they would like the money spent on. Teams available PLEASE PUT THIS IN YOUR DIARY.</p>		
Bids	<p>Louise recommends setting up a poll on facebook so parents can vote for what they want to the PTA money to be spent on.</p>		
AOB	<p>Dan – Can get 50% off a kahoot account. Possibly consider for future events.</p>		
Action breakdown	<p>Neon Party (Feb 3rd 2023) Create social media posts</p> <p>Quiz Night – 18th November – Iford sites Email answer sheets / photo round to Sally Print quiz questions and answer sheets / picture round x 15 Dan to donate wine Louise to donate family ticket to encanto Steph to bring pens</p> <p>200 club – Continue to try and access the previous funds for the 200 club Re-start up 200 club from scratch</p> <p>Nearly New / Costume sales Promote upcoming dress up days – encourage donations to sell on facebook</p> <p>Investigate clothes bank (Like Avonwood) – Louise to attend Avonwood PTA.</p> <p>Bing Give – Dan to provide more details</p>	<p>Dan</p> <p>Syl Sally Dan Louise Steph</p> <p>Emma W Emma W</p> <p>Steph</p> <p>Louise</p> <p>Dan</p>	

	<p>Secondary School events – Termly secondary Quiz Look into getting kahoot account for the quiz Grow £1 – set up for this academic year (Johnathon Downs – Nick to speak to him)</p> <p>Cake Sales Dan to create generic promotion for cake sales requesting helpers and reminders to bring cakes for current year. Social poster as reminder that we have a cake sale tomorrow! Upload both to PTA group so Michelle can share every month Send invites out to teachers to bid for items from PTA.</p> <p><u>Christmas Fayre – 8th Dec 3.30 – 6.30pm</u> Dan show Colette and Alison how to use the card readers. Leave card reader in reception for them to use</p>	<p>Nick Nick Nick Nick</p> <p>Dan</p> <p>Dan Michelle</p> <p>Dan</p>	
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Next meeting date:

Monday 21st Nov – TEAMS 5.30-6.30pm. – To review bids and discuss Christmas Fayre