



General Data Protection Regulation (GDPR)

The General Data Protection Regulation, known as GDPR, aims to strengthen and standardise the safety and security of all data held within an organisation, reflecting changes in technology and the ways in which employers collect information about data subjects.

The new Data Protection Act 2018 replaces the Data Protection Act 1998 and has cemented the principles of the GDPR into UK law.

It is important to us that all data subjects know we take data privacy seriously. To ensure everyone understands how we handle personal data and how we will meet our GDPR obligations, Please see the following documents:

St Peter's School, as the Data Controller, are committed to ensure that all data is fairly processed. As part of St Peter's School commitment to comply with these regulations several of our documents have been updated. Below are links to documents which you may find useful.

Student Privacy Notice – The Student Privacy Notice outlines what Data the school collects about students and the rationale behind why the school collects this data.

Data Handling Policy – The Data Handling Policy outlines the school's full Data Handling Policy.

Student Data Retention Times – The Student Data Retention Times document outlines what data is kept about the students and for how long.

Change of Details Form

St Peter's School will complete a data checking exercise every year. However, Parents and Carers will be able to maintain the data relating to their son/daughter by completing the SIMS Data Collection Process via SIMS Parent App or SLG. In all other cases the document below must be completed in order to change the details relating to a student. This can only be completed by a Parent/Carer and should be sent to: Maintaining Student Data, St Peter's School, St Catherine's Road, Bournemouth BH6 4AH

Subject Access Request Form

This document (which can be found below) must be completed in order to request a Subject Access Request. This can only be completed by a Parent/Carer and should be sent to: Subject Access Request, St Peter's School, St Catherine's Road, Bournemouth BH6 4AH

If you have any queries or would like to contact us regarding GDPR please email data@st-peters.bournemouth.sch.uk



SUBJECT ACCESS REQUEST

Please complete the form below and email to: data@st-peters.bournemouth.sch.uk

Requestor's Name	
------------------	--

Name of Data Subject	
----------------------	--

Relationship of Requestor to Data Subject	
---	--

Is there any specific Data are you Requesting:
--

State the Reasons which you feel you are entitled to the data you have requested	
--	--